STATE OF HAWAII

'10 AUG -3 A8:00

NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health, Alcohol and Drug Abuse Division (ADAD)
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): Hawaii Access to Recovery (ATR) Services. The ATR grant project will provide recovery support services to Department of Human Services-Child Welfare Services (CWS) Clients (Formal and Voluntary Cases) on the island of Oahu. The purpose of this initiative is to provide services to support CWS clients in treatment and in recovery to successfully maintain their sobriety and to minimize further involvement in the CWS system. Recovery support services include, but are not limited to: housing, parenting, child care, transportation, spiritual counseling, cultural healing practices, employment, and skill building.		
2. Provider Name and Address:		Multiple vendors interested in providing various recovery support services on the Island of Oahu, obtained from a request for qualification type process.
3. Total Contract Funds:		Approximately $600,000
Contract Funds per Year (if applicable):		
4. Reference number of Previous Request for this Service (if applicable):		PEH No. 08-21
5. Term of Contract:	Start:	Upon Approval
	End:	9/29/10

6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:

ADAD has an approved exemption for the ATR Grant project under PEH No. 08-21. This request is to increase the funding to be spent under the approved exemption, which will expire on Sept 29, 2010.

It is not feasible to procure these services because of the following specific ATR grant requirements: 1) No Contracting Allowed- States are not allowed to contract with agencies to provide recovery support services; 2) Client Choice Required- States must ensure that CWS involved families are able to choose from various qualified recovery support services in their community; and 3) Building a Robust Service List- States are required to develop and maintain recovery support service lists that are flexible enough to add qualified service vendors on an on-going and regular basis to ensure that the client choice is maintained.

ATR will use existing providers and no additional providers will be added.

STATE OF HAWAII

NOTICE OF AND REQUEST FOR
EXEMPTION FROM CHAPTER 103F, HRS

7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:

ADAD has an approved exemption for the ATR Grant project under PEH No. 08-21. This request is to increase the funding to be spent under the approved exemption, which will expire on Sept 29, 2010.

ATR will use existing providers and no additional providers will be added.

8. Describe the state agency's internal controls and approval requirements for the exempted procurement:
The ADAD in accordance with the ATR grant requirements, will continue to work with individuals involved in the DHS-CWS system who are actively engaged in substance abuse treatment services or have recently completed treatment and are in recovery. DHS case managers, ADAD ATR staff, along with contracted services providers will ensure that only eligible individuals involved with the CWS system will have access to these recovery support services. The ATR grant also supports three positions (Service Developer, Quality Assurance Monitor, and Accountant) that will assist in the operationalization of this grant. The Service Developer will be directly responsible for ensuring that the service procurment process is maintained as detailed in the request for exemption, and will continue to provide a fair, open and clear process that ensures that all qualified vendors are added to the service list. The quality assurance officer will assist in ensuring that the service vendors are providing necessary service delivery data required by the grant and to confirm that services are provided as stated in the vendor service agreements. The grant accountant will ensure that payment procedures are followed, claims are paid in a timely manner as well as perform routine financial monitoring and audits of service vendors.

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:
Keith Yamamoto, Division Chief; Margaret Tom, CCSB Chief; Bernie Strand, ATR Project Director; Dr. JoHanna Mechergui, ATR Service Developer; Allan Sagayaga, ATR Quality Assurance Monitor; Enrique "Mike" Palma, ATR Accountant.

10. Direct questions to (name & position): Bernie Strand, ATR Project Director

Phone number: 808-692-7619

e-mail address: bernie.strand@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

Department Head Signature — 7/30/2010 *Date*

Chiyome Leinaala Fukino, M.D.,
Director of Health
Typed Name

STATE OF HAWAII

NOTICE OF AND REQUEST FOR
EXEMPTION FROM CHAPTER 103F, HRS

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

☐ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION**

Chief Procurement Officer Signature *Date*

Please ensure adherence to applicable administrative requirements.