STATE OF HAWAII

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NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

To: STATE PROCUREMENT OFFICE STATE OF HAWAII Chief Procurement Officer

From: Department of Health, Child and Adolescent Mental Health Division
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s): Ancillary Support Services for CAMHD clients. Ancillary support services are provided to clients who are not stabilized and need additional services beyond what is offered at the residential treatment programs. The ancillary services may include one on one services, partial hospitalization and/or other special services recommended to meet the client's special needs on the short term, until the client is stabilized and can proceed with the standard residential treatment.		
2.	Provider Name and Address:	To Be Determined by the CAMHD Clinical Team based on Residential Treatment	
3.	Total Contract Funds: Contract Funds per Year (if applicable):	$150,000 $75,000	
4.	Reference number of Previous Request for this Service (if applicable):	PEH No. 10-33; PEH No. 09-40; PEH No. 08-23; CR No. 10-01	
5.	Term of Contract:	Start: 07/01/10 End: 6/30/12	Two years
6.	Describe how procurement by competitive means is either not practicable or not advantageous to the State: The CAMHD has awarded residential based services to Benchmark Behavioral Health Services, Bobby Benson Center, Catholic Charities Hawaii, Child and Family Service, Hale Kipa, Inc., Hale Opio Kauai, Inc., Hawaii Behavioral Health, LLC., Kids Behavioral Health of Hawaii, Inc., Marimed Foundation for IHCT, Maui Youth and Family Services, Sutter Pacific, and The Queen's Medical Center following the HRS 103F competitive procurement procedure. However, in exceptional cases, some clients require ancillary services which are not covered in the current contract, in addition to the residential program services. These ancillary services must be provided within the existing residential contracts. The ancillary services would be provided to "high-end" clients as a structured alternative in addition to the standard residential services provided . Ancillary services are provided based on documented clinical justification from the client's clinical team. Due to the variable and short term structure it is not feasible or practicable to procure such services outside of the residential contracts.		
7.	Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: The request is for CAMHD to be able to provide ancillary services within all the current residential contracts. Ancillary services are provided to clients who are already receiving educational services, family therapy, and integrated service planning within a residential program but needs additional services beyond the skilled milieu of residential programs. Ancillary Services will become an intergal part of all future residential service contracts procured by CAMHD.		

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement:
The CAMHD Administrator provides overall oversight of the CAMHD clinical services. The CAMHD Medical Director, in particular, will provide clinical oversight and will review the medical necessity and appropriateness of client's continued use of ancillary services while at the residential treatment program. Furthermore, the CAMHD clinical team and the treatment team from the provider agency will meet regularly to monitor client's progress and evaluate the effectiveness of this short term clinical intervention.

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:
Michelle Nakata - The Office of Attorney General
Chiyome Leinaala Fukino, M.D. - Director of Health
Martin Hirsch, M.D. - CAMHD Medical Director
M. Stanton Michels, M.D. - CAMHD Administrator

10. Direct questions to (name & position): Janet Ledoux - Public Health Administrative Officer
Phone number: 733-4198
e-mail address: janet.ledoux@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

Department Head Signature — *Date* JUN 2 2 2010

Chiyome Leinaala Fukino, M.D.
Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

☐ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION**

Chief Procurement Officer Signature — *Date*

Please ensure adherence to applicable administrative requirements.

SPO-H 150 (Rev. 9/06)

PEH No. 10-43